

Column 4	Category	Questions	Answers
Account Setup and Access			
	Account Setup and Access	Can I get an email account for the responsible KB colleague?	Of course, Please send an email: if you are CVS Knorr supplier: supplychain.decarbonization.CVS@knorr-bremse.com. If you are RVS (rail) supplier: supplychain.decarbonization@knorr-bremse.com.
	Account Setup and Access	Can I get a training material by email?	We will share the presentation and recorded materials after each webinar, and the KB Team will shortly share a resource website.
	Account Setup and Access	What should we do if we did not get a link from Carbmeem yet?	Please send us an email: if you are CVS Knorr supplier: supplychain.decarbonization.CVS@knorr-bremse.com. If you are RVS (rail) supplier: supplychain.decarbonization@knorr-bremse.com.
	Account Setup and Access	I can only share data after signing an NDA; is it possible to sign one?	Yes, if an NDA is required, please contact our team to set it up before starting.
Emitters			
	Emitters	Can we add our own emitters if they are not in Ecoinvent?	Yes, you can request Carbmeem on the platform to add an emitter. Please contact us via the support ticketing system.
	Emitters	What is the amount in the add emitter right-hand table? The total amount or per piece amount?	It's the amount per one piece or the amount normalized to one kg, but not the total amount.
	Emitters	What about multiple processes? Should we define process time as well?	No, you do not need to define process time.
	Emitters	My table is already prefilled with a "waste treatment" emitter. Do I need to do anything with this?	Please contact us if you have issues with editing your items. You should be able to edit your item. Please get in contact with us via our support ticket system.
	Emitters	We have an LCA tool from another vendor. Is it acceptable to send you a single CO2e intensity value?	If you already have a PCF product carbon footprint, please send it to us at supplierengagement@carbmeem.com. We first need to review it.
	Emitters	Is it possible to register a specific process as heat treatment?	Yes, you can go to the "add new emitter" function and search for "heat treatment." You will see all options; choose the one that best describes your process.
	Emitters	If we are unable to find the correct emitter, what should be the next step?	There is also an option in the emitter search to request a tailor-made emitter for the supplier.
	Emitters	Does the supplier need to add electricity data?	If a supplier knows how much energy is needed to produce a single item they sell to us, they can add the energy used by filtering for Energy and searching for "Electricity, medium voltage." If unknown, we recommend adding the production step needed to produce the item.
	Emitters	If the part requires heat treatment/surface treatment, should it be added in the "production step"?	If the heat treatment process is described in the production method or in the description of the material, its emissions are added. If not, this step could be added on top. We advise reading the descriptions of emitters carefully before submitting.
	Emitters	What databases does Carbmeem use?	Carbmeem's EIS is a multi-database platform that uses Ecoinvent (activity-based), Exiobase (spend-based), and our extensive proprietary database.
	Emitters	I have already calculated a PCF without Carbmeem; can I submit that instead?	Yes, if you have already calculated your Product Carbon Footprint (PCF) with a certified body, you have the option to upload the pre-calculated emissions without modeling. You have detailed guidance on exactly how to do this inside the product.
	Emitters	What should I do if I can't find an emissions factor in Carbmeem?	If you can't find the emissions factor you are looking for, please contact the Carbmeem support team using THIS LINK.
	Emitters	Should the supplier add heat/surface treatment?	If the heat treatment process is described in the production method or in the description of the material, its emissions are already included. If not, this step could be added on top. We advise reading the descriptions of emitters carefully before submitting.
	Emitters	Is the manufacturer's part number shown, and where does this come from?	It can be found within the item view as an "external ID." The data is loaded from our SAP HANA and Windchill databases.
	Emitters	What if a mature supplier has a carbon footprint calculation at hand?	On the longer term, we would prefer to have the model within our system (on the Carbmeem platform), but for now, we are happy to accept any source of verified primary data that makes their life easier and still brings us closer to having primary data in our systems.
	Emitters	What should I do if I can't find an emissions factor in Carbmeem?	If you can't find the emissions factor you are looking for, please contact the Carbmeem support team using THIS LINK.
	Emitters	What should the supplier do if they prefer Excel files?	Ideally, suppliers should share their information via the platform. Having such a large base of suppliers makes it impossible for us to handle data in Excel sheets and improve data management and quality. Each item on the platform represents an item your supplier sold to us or its transportation from their premises to our KB location (t.u. in the title meaning transport upstream). These items are organized from highest emissions to lowest. In cases with a high number of parts, focus on major components and heaviest parts only.
	Emitters	How can the supplier add or change the information in the platform?	For each material, component, or production step shared, it must be searched for in the database and added one-by-one. To add an emitter and save their work, the supplier must click 'add emitter.'
	Emitters	Where does the weight data come from?	Data is implemented based on KB's SAP and Windchill/PLM/IMDS data by Carbmeem. The amount at the item weight level (i.e., the weight of one unit sold to KB) is a descriptive field and has no impact on calculations. We recommend that it represents the item weight or net weight. To calculate total emissions, we calculate quantity x unit emissions of the item. Only what is in the "modeling space" affects emissions.
	Emitters	Should the supplier add heat/surface treatment?	If the heat treatment process is described in the production method or in the description of the material, its emissions are already included. If not, this step could be added on top. We advise reading the descriptions of emitters carefully before submitting.
	Emitters	If the part needs heat treatment/surface treatment, do they need to add it in the "production step"?	If the heat treatment process is described in the production method or in the description of the material, its emissions are included. If not, this step could be added on top.
General			
	General	I cannot find a deadline on the management letter from Mr. Sievers. When is the deadline?	Please inform our Knorr-Bremse sustainability group.
	General	Is it possible to download the questionnaire and work on it offline?	Unfortunately not, the Carbmeem platform is an online tool.
	General	How does Carbmeem protect my data?	Carbmeem follows a series of policies to protect your data and prevent any risks associated with information security, including cloud hosting on European servers, using SSO, and being ISO 27001 compliant.
	General	Do we get the presentation after the webinar?	Yes, of course, we will share it with you after the call!
	General	How many contact persons may we communicate with? Is there any restriction to that?	There are no restrictions. If you would like to invite more colleagues to the platform, please send us their email addresses via our support ticket system.
	General	Is the Carbmeem platform free?	Yes, it's free for suppliers, there are no additional charges for using Carbmeem as part of the Knorr-Bremse collaboration.
	General	Is it possible to create a material group and link it to the related article?	If you have multiple items that are the same, please send us the reference item, and our team will apply it to all the other items that are the same. Please contact us via our support ticket system.
	General	Can I get more information about Carbmeem?	Carbmeem, with over 50 employees, has its head office in Berlin, an office in Munich, and a satellite office in the USA. Operating globally, we serve various industries, including manufacturing, consumer goods, automotive, and logistics. In 2024, Carbmeem was recognized in the Gartner® Market Guide for Carbon Accounting and Management Software. Automation technology allows Carbmeem's EIS™ to process supplier data in weeks. Our dashboards enable our customers to identify "hotspot" suppliers responsible for 80% of Scope 3 emissions and highlight high-emission items, sites, and categories. This data supports focused supplier engagement strategies, developed in collaboration with our Customer Success Manager and Supplier Engagement Manager. Data can be calculated using spend, activity, or supplier-specific data, tailored to our customers' needs. Feel free to contact info@carbmeem.com for more information.

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	General	Is there any deadline to provide data, or can we proceed at our own pace?	Deadline for filling out the Carbme Platform: September 20, 2024.
	General	If we have many complex products composed of several different materials, should we add all materials into emitters? Should we weigh all of them?	Yes, all materials should be added.
	General	Will we receive a comparison report from KB suppliers in the same industry?	This might be an outcome of our collaboration with Knorr-Bremse. We will communicate it to you once we've finalized supplier collaboration.
	General	Is there a requested deadline for when the verification of all items should be done?	Yes, all participants are informed before the webinar in the management letter about the deadlines.
Product & Material Specific			
	Product & Material Specific	Please explain how to download the list of products in the Carbme tool.	You have to inform us; we can send it to you or the Carbme team can do it. Please use the yellow button: CLICK HERE TO REQUEST SUPPORT FROM CARBME on the platform!
	Product & Material Specific	What is an item? SKU?	The product or part you sell as a supplier to Knorr-Bremse.
	Product & Material Specific	Should I change the unit? I am selling a unit, not a kg.	We don't want to lose the unit amount, so please keep the kg, and convert your unit into kg.
	Product & Material Specific	Is the amount or weight of the item measured per individual item, or is it based on the annual quantity produced for Knorr-Bremse?	Each item is weighed for each individual item.
	Product & Material Specific	We supply manufactured parts. Different items have different weights. The functional unit is a piece, not a kg.	Without the weight, you cannot finalize the item.
	Product & Material Specific	Let's say the delivered product contains 15 different materials. Can we decide to only list materials with the content above 15%?	The rule of thumb is to include every material that accounts for at least 2% of the total mass.
	Product & Material Specific	As the reporting company, are we expected to report downstream emissions, or is this a "cradle to gate" PCF definition?	Yes, it is cradle-to-gate only.
	Product & Material Specific	Is there an export function available to export a list of all relevant products in the Carbme tool?	Yes, it is downloadable. Feel free to contact your sustainability group or our supplier engagement manager (leonamrackova@carbme.com).
	Product & Material Specific	How to proceed with items where material is supplied by KB?	The item is a manufacturing step; the materials and energy for the manufacturing step should be accounted for, but not the material provided by KB.
	Product & Material Specific	We don't maintain weight information in our system, and if we need to fill in info for 2023, how should we get it?	Without the weight, you cannot finalize the item.
	Product & Material Specific	We just machine the KB material. What should we do?	Please check the provided data from KB to Carbme; if the item is there, please modify the production step and energy.
	Product & Material Specific	We do not supply products by quantity, we provide powder coating services for the products. Should we enter the amount of powder used per year as the material?	No, the amount asked for is per item and not per year. Please provide the amount per item as specified in the right-hand amount.
	Product & Material Specific	If the product is using returnable dunnage/packaging, do we need to account for the transport of the dunnage when it is returned to our facility, or does Knorr-Bremse account for this?	This is part of KB's downstream emissions and should not be accounted for. You do not need to include it.
	Product & Material Specific	Are we going to prepare all the parts that we supplied separately?	You can define a reference part and only edit it.
	Product & Material Specific	Is the location of material the location of raw material or the location where the material is used?	The location is the material refers to the location where the material is produced.
	Product & Material Specific	Is the amount of material in kg the quantity of material which we use in KB products only?	Yes, the items are only relevant to what is supplied to KB.
	Product & Material Specific	What about waste treatment, transport, and direct emissions?	Transportation is out of scope and does not need to be included. For waste treatment, you can include it if you do additional steps with the materials that remain after the processing, as an example if they are recycled. In most cases direct emissions don't need to be accounted for.
	Product & Material Specific	How much focus should we place on external processes? For example, we produce metal parts that are painted by an external supplier, but we don't have their emissions data. Are we required to obtain emissions data from all external suppliers?	We recommend you start with your production processes if you also have your supplier's data available or you can obtain the better. But it's not a requirement.
	Product & Material Specific	We operate one mother plant and two other plants, with only one handling rail techniques. The raw materials (aluminum and stainless steel) are supplied pre-cut from the mother plant. Currently, I have the total material weight for all three plants combined. We are developing a system to split this data by plant, but for now, how should I allocate the weight when I only have a single figure and don't know the distribution across plants?	Please send us an email: if you are CVS Knorr supplier: supplychain.decarbonization@knorr-bremse.com . If you are RVS (rail) supplier: supplychain.decarbonization@knorr-bremse.com .
	Product & Material Specific	If part of the process is handled by another company within our group, but not directly related to the one producing the final Knorr-Bremse product, how should we report or account for that phase?	We recommend you start with your production processes if you also have your supplier's data available or you can obtain the better. But it's not a requirement.
	Product & Material Specific	From which period should the data be provided? For example, should it start from September 24 onwards? We have been maintaining emissions data since April 2024.	we are not asking for any emission data. We are only interested in data regarding the use of materials, energy, wastes, and production steps.
	Product & Material Specific	We are a supply chain provider for fasteners and other small mechanical components supplied to Knorr-Bremse. While we do not manufacture the products ourselves, we work with various suppliers and manufacturers. In this case, what data should we provide—our internal data or the data from our suppliers?	We recommend you start with your production processes if you also have your supplier's data available or you can obtain the better. But it's not a requirement.
	Product & Material Specific	For part families, is it acceptable to create an average for the group, or should we report the data for each part individually?	Yes, please inform us which part you're using as the representative average
	Product & Material Specific	When we request the weight of materials in a product, are you referring to the total weight of each individual material? For instance, if we manufacture a rubber product, should we input only the weight of the rubber, or do we have to include the weight of each material used in creating the compound, given that we produce the compound internally?	Please inform our Knorr-Bremse sustainability group.
	Product & Material Specific	If the product is using returnable dunnage/packaging, do we need to account for the transport of the dunnage when it is returned to our facility, or does Knorr-Bremse account for this?	This is part of KB's downstream emissions and should not be accounted for. You do not need to include it.
	Product & Material Specific	Are we going to prepare all the parts that we supplied separately?	You can define a reference part and only edit it.
	Product & Material Specific	When referring to the location of the material, does this indicate the location of the raw material's origin or the location where the material is being utilized or processed?	The raw materials origin.